



ANNUAL GENERAL MEETING
Oakridge Tennis Club
December 7, 2020 6:00 pm
via Zoom

1. Welcome and introductions

- Attendees: Nadia Dermit, Charmaine Bigornia, Tanya Porcellato, Denis Dermit, Jaroslaw Flis, David Brown, Jody, Nadia, Kate Buczek,

2. Determination of Quorum.. As per our constitution, a 5% club membership shall constitute a quorum at any meeting of members. Total 2020 voting membership is 105. 6 members are required to reach quorum. The number of attendees for tonight's AGM was 9. Quorum met.

3. Statement of Agenda

2020 AGM Agenda:

Welcome and Introductions
Determination of Quorum
Statement of Agenda
Approval of Minutes of Previous AGM
Conflict of Interest Declarations
President's Report
Review of actions from previous annual general meeting
Treasurer's Report
Questions to Directors
Election of Directors for 2020

- Proposed Resolution: Motion to accept meeting agenda

Motion (moved): Charmaine Bigornia. Vote: Unanimous. Motion passed.

Minutes of previous AGM

- Proposed Resolution: Motion to accept minutes of previous AGM

Motion (moved): Charmaine Bigornia | Seconded: Tanya Porcellato. Motion passed.

4. Conflict of Interest Declarations (to Directors):

Are there any conflicts of interest to declare? Response: None. No conflict of interest to declare.

5. President's report/Floor Discussion

Jaroslav: Despite COVID, he is happy with how the season turned out. Everyone shared the courts pretty fairly. Membership has increased. We were able to offer programming for children and share the courts with everyone.

Nadia: Even though the season started late(end of July), we were able to attract members. The introduction of online booking for Court 1 was successful.

Jaroslav: The problem with online booking is there is no way to cancel a booked court.

Kate will look into adding the ability to book and cancel the court booking online.

Jaroslav reported the following purchases made: windscreen, net, roller.

Dave suggested including in the budget a first-aid medical box, a new reservation board, new net posts, windscreen (three 50 ft. windscreens for full coverage), four more chairs. Also to relocate the practice board closer to the gate.

Membership (Nadia). Total membership for 2020 was 172 (of which 59 were juniors). Total last year was 74. Nadia reported we had a great season despite COVID. Having other courts closed opened up opportunities to join our club. Hopefully the new members come back next year.

Nadia suggested looking at the rules on one-hour play—maybe allow a two-hour playing window.

A few complaints were received this year: There was a complaint about court attire, about the fees for short season, and about someone biking on the court. Nadia suggested calling 311 for security issues. Dave suggested calling park security number—Dave to confirm direct number to call from Sharlene Murray (City liaison). There were no complaints about not getting court time. Overall a good, successful season.

We did not do a lot of advertisement this year but still did well. Stats show the highest number of promotion of membership in the club was from referrals/word of mouth, followed by promotion through MORA (Mississauga Oakridge Ratepayers Association), followed by Facebook and social media.

6. Review of actions from previous annual general meeting

Programming (Tanya). Despite late start, we were able to offer junior programming through Tennis Everyone Sundays and Mondays. Total of 30 juniors: 29 non-members, and 1 member. The session was extended for an additional five weeks, through September. Program feedback has been positive, and we anticipate new families to enrol in the spring. We will review the days when the junior programs run-- Mondays appear to be a good day for the classes to run.

Online payment (Denis). Some initial difficulty was encountered when setting up payment by Paypal, but eventually Denis was able to get the transfers to go through and run reports. About \$2400 membership fee was collected through Paypal for \$77 fee.

Suggestion: Set up auto-deposit via email. Introduce new email for payments (suggestion: payments@oakridge.ca) for automatic e-transfer. Look into offering both Paypal and email e-transfer for next season.

Website Report (Kate). Online booking was very popular. A lot of members used online booking. It appears to be a great driver in court use, knowing you can book a court even if you live far away.

Item to look into: Online cancellation of court booking. Currently the process to cancel a court booking is to send an email. 99% of the time the email was received and cancelled on time. It may be challenging to implement cancellations an hour before start of booked time.

Suggestion: Send a reminder to send a cancellation email if cancelling as courtesy and to accommodate fellow members who may be waiting for an open court. Also send a reminder to be on time for your booking. Offer grace period of 15 minutes, after which, court becomes free for walk-ins.

Overall, this year was a little bit of a learning curve in terms of website changes. We have done a lot of updates to the website, offering online registration, payment, court booking, and improving ease of use. There's always areas of improvement, but for this first year, most of the changes implemented have been successful.

7. Treasurer's report

Denis will be leaving the board for 2021 season. He offered to help transition and stay as interim treasurer if position is not filled.

2020 Financial Statement (YTD as at Dec. 5)

	YTD 2020	2019
Total Income	\$9,677.60	\$4232.74
Total Expenses	\$1,955.31	\$919.29
Net Income	\$7,722.29	\$3313.45

- Proposed Resolution: approval of Financial Statements

Motion (moved): Charmaine Bigornia | Seconded: Dave Brown | Debate: | Vote: Unanimous

Motion passed.

Some outstanding invoice: website (Kate), \$200 City fee for preparation of updated MOA, utilities bill.

Need to plan for next year: Add to Dave’s suggestions: lightbulb replacement (at least two need to be replaced).

At the start we didn’t know what to expect with membership. It appears with COVID, our membership soared with a lot of people coming out and joining our club. This year was financially a good year, with a lot of extra revenue. We’ll continue to make improvements—Jaroslaw reported close to \$700 spent on 1 windscreen, 1 net, 1 roller. We have a lot of extra income this year, we can budget for more windscreens.

Denis to create final financial report with year-end as at Dec. 31 after AGM. We have 90 days after tonight (AGM date) to renew CORA application and submit final 2020 financial statements.

Denis suggested to make an inventory of equipment we have so we can estimate its length of life. We need to keep track of non-financial assets, to help anticipate what things will be needed down the road. So far City has not asked for audited financial statements—Once \$10,000 revenue is reached, the City will require audited financial reports.

The Club has also been availing of staff liaison hours benefit. The Club wishes to acknowledge the support of Sharlene Murray from the City who has been our point of contact with all our questions and requirements as a Community Sport Provider.

8. Questions to Directors

No questions from the floor.

The AGM was adjourned at 7:20 pm.