



**ANNUAL GENERAL MEETING**  
**Oakridge Tennis Club**  
**Oct. 27, 2022 (Rescheduled from Oct. 20), 7:00 pm**  
**via Zoom**

**1. Welcome and introductions**

Attendees: Nadia Dermit, Charmaine Bigornia, Tanya Porcellato, Dean Porcellato, Jaroslaw Flis, Nadia Santosuosso, Frank Santosuosso, Sandee Thomas, Joseph McDonald

**2. Determination of Quorum.** As per our constitution, a 5% club membership shall constitute a quorum at any meeting of members. Total 2022 voting membership is 155. Eight (8) members are required to reach quorum. The number of attendees at the AGM was 8. Quorum met.

**3. Statement of Agenda**

Welcome and Introductions

Determination of Quorum

Statement of Agenda

Approval of Minutes of Previous AGM

Conflict of Interest Declarations

President's Report

Report on Membership, Programming, Social, Online updates

Treasurer's Report

Feedback/Comments/Suggestions from membership

Election of Directors for 2022

Proposed Resolution: Motion to accept meeting agenda

Motion (moved): Charmaine Bigornia | Seconded: Tanya Porcellato. Motion passed.

Minutes of previous AGM

Proposed Resolution: Motion to accept minutes of previous AGM

Motion (moved): Charmaine Bigornia | Seconded: Sandee. Motion passed.

#### **4. Conflict of Interest Declarations (to Directors):**

Are there any conflicts of interest to declare? Response: None. No conflict of interest to declare.

#### **5. President's report**

Jaroslav thanked the team for putting in the work and effort, and everyone for another very good season.

A proposal to connect power and build or purchase an equipment shed was raised. He suggested to locate the shed at the back of the blackboard.

Frank and Tanya brought up security concerns—possibility of break-ins. Nadia added that MORA reported cases of car break-ins. Also, earlier in the year, reported graffiti on the court. There is a risk of us doing it. If we are building it, it must be built pretty good.

Jaroslav to find out what the City could do for us in terms of a shed, also what the City bylaws are on that. Some ideas were a 3 meter x 3 meter shed, or a locker type shed.

We will table the shed as an option for the next season, look further into that. Financially we have funds for it.

In the meantime we will ask if Jaroslav's friend is still okay with continuing to store our equipment at his place in lieu of a free year's membership.

#### **6. Membership, Programming, Social, Website**

**Membership.** Nadia reported we had a really good year. Total membership count is 244 including adult, senior, and junior. Registered adult is 156. But one did not end up paying, so we are at 155 registered adults.

We had 13 registered and paid members (including juniors) that never picked up their keys. These members could have played with other members. Good to note in case any one comes back asking for money back, or a refund midway through season, or a discount to move to the next season. The Committee will have to decide what to do in that case.

Tanya shared that in the past we've had families who registered at Oakridge but did not play, but they felt that they were part of the community and felt they wanted to give back a bit. Maybe it's the same idea why keys were not picked up.

Other highlights: Many of the applications were drive-bys or through email and MORA. We did not have to do a lot of promotion compared to previous seasons when we rented a road sign. There was a good number of word-of-mouth and returning members.

Out of 243 members we had 219 registered from Mississauga, and 24 outside of Mississauga (Oakville, St. Catherines, Hamilton, Milton, and Toronto). We have to have a good majority come from Mississauga to satisfy City requirements and we did meet that with 219 registered Mississauga residents.

## **Programming**

Tanya reported we had another good year with the juniors on Tuesdays. Adult lessons were also successful.

Sunday programs weren't too well attended. Maybe Sunday was not the best time for juniors. But otherwise it went well and we'll continue the adult lessons for next year as well.

The program registration info will be available by March 2023, provided OTC wants Tennis Everyone to continue to run the programs. The program info is usually sent to the members first to give priority registration before it is open to the public.

Thanks to Dean and Tanya for running our programs.

## **Social**

**Round Robin.** In the registration form, you can indicate interest in participating in the round-robin. 54 members registered for round-robin and their names were shared with Nadia S. who organized the round-robins.

Nadia S. shared that it looks like two sessions were not feasible at this time. The 6 pm did not really work for people who were coming home from work but the 7 pm worked.

Nadia S. suggested for next season we would do just one session. Do more advertising for that session. We can also look at changing the start time, and maybe the day of the week. Friday is good but we might want to experiment a bit. Also we can look at changing sign-up time from 24 hours to a week ahead.

Nadia D. suggested in the application process, we can ask them if they are interested in round-robin. If yes, maybe we ask them for a first or second choice on the day. And then we can plan by majority.

**Kids event.** Nadia S. also shared she would like to put together some kids events for our members for the summer. There are lots of kids who need volunteer hours for high school. We could round the kids and do something fun maybe once a week for a couple of weeks.

**Court sign-up blackboard.** It is working well—there's even a rainframe! Thank you, Frank and

Nadia, for building it and putting it up!

**Court litter.** Nadia S. mentioned there were a few metal signs that were blowing around in the court so she affixed them with zip ties. Also, there was a lot of garbage in our courts, like balls, tins, and lids. We should tidy up after use of courts—something to remind the members.

**No-shows.** Nadia S. shared the no-shows (members who reserved a court but did not show up) were a very big problem. There were a few repeat offenders. They would book not only 1 hour but 2 hours. Nadia being close to the courts, she would often check on the courts and she saw a lot of no- shows.

Nadia D. confirms she's seen the same happen a few times, walking by the court. Once she cancelled a booking and sent an email, seeing an empty court 15 minutes after the hour. The member who booked replied asking why it was cancelled when, they were showing up at 25 after.

The Committee will discuss this further, what else we could do—send a quick little email, a gentle reminder.

#### **Private lessons.**

There have been incidents of outside tennis instructors using our courts to teach (in this case the member appeared to have hired the outside instructor). A committee member talked to them and explained he can't conduct lessons unless they are with Tennis Everyone (The instructor is known to teach at Joshua Creek). But they still showed up again the next day.

Another incident observed was a gentleman who appeared to be teaching, there were three individuals waiting for him outside, who were clearly not members. This happened during the day.

There was only one member in the season who asked if he could have his four colleagues as guests. So no other requests came in to bring in a guest for the year.

Suggestion: Include an attestation in our forms that you are not bringing any coaches aside from TE. It is in the rules on our website but it can also be a box to mark a check in the registration. It's hard because we do not have a clubhouse, we operate on the honour system.

Tanya suggested that if we notice this next year, we should talk to the member. Tanya pointed out this is a liability issue. If he is instructing and not a member, he is not covered by our insurance. TE teaching staff have insurance.

Recommendation: The committee must be informed every time this is observed—take note of the member number. We keep each other up to date. First a warning, and if they continue to book

the court for outside lessons, we are able to see it then at the back end, cancel the booking so the court is available to someone else and explain why.

Same for no-shows, we will send an email or a reminder.

Next year we will need to call it out whenever we notice it. Our club operates on an honour system. We need to encourage members if they notice it, to notify us. There may be a fee or penalty, we'll have to figure that out. We just have to communicate it with the Committee and discuss that.

### **Website/Online (Kate)**

### **7. Treasurer Report**

Denis to prepare an interim financials report, to be forwarded to Charmaine as an addendum in the meeting minutes.

Nadia shares overall we did very well in our membership. We had a few guest registrants who paid. TE also supplemented for the non-members who joined their tennis programs.

Among the expenses this year—windscreen, sign-up board, portalet rental which would have been split with the soccer club. Very low promotion costs. Likely to be in profit again. The bank account is in healthy situation with the GIC. Denis to prepare a more formal report to send.

**Portalet.** We split the portalet cost with the soccer league. There was one year when we paid the whole cost when the soccer program wasn't running.

The soccer folks probably use it more than the tennis club. But our tennis juniors use it in the summer.

### **Financial Statements**

	2022 Financial Statement (as at Dec.31, 2022)	
	2022	2021
Total Income	\$12,883.65	\$11,754.61
Total Expenses	\$ 2,957.01	\$ 2,912.46
Net Income	\$ 9,926.64	\$ 8,842.15

Note: As a Registered Group under City of Mississauga CGRP, OTC wishes to acknowledge the support of City of Mississauga staff and available resources. During 2022, OTC did not make use of any City Facility reduced rates or receive any financial support.

At the next Executive meeting we will review and motion to approve the FS.

Joseph and Denis will connect with regards to transfer of financial paperwork.

To view the complete Financial Statement, please email [info@oakridgetennis.ca](mailto:info@oakridgetennis.ca).

## **8. Feedback/Comments/Suggestions**

**Lights.** Frank brought up the matter of better lights. Some of them are brighter than the others. Problem with the middle part of the two courts not lit sufficiently.

We could definitely investigate for next year better lights. Jaroslaw will be talking to the City about the shed, so will also ask about lights, if the City can come out and make adjustments or calibrate them. Get a quote: possibility of all new LED lights, or install new bulbs or have them adjusted. We'll get a cost estimate and then decide.

## **9. Election of directors for 2022**

President – Jaroslaw Flis

1st: Nadia Dermit 2nd: Charmaine Bigornia Opposed: None Abstained: None Vote carried?  
All in favour – Vote carried

Vice-President – Tanya Porcellato

1st: Charmaine Bigornia 2nd: Joseph McDonald Opposed: None Abstained: None Vote carried? All in favour – Vote carried

Treasurer – Joseph McDonald

1st: Charmaine Bigornia 2nd: Tanya Porcellato Opposed: None Abstained: None Vote carried? All in favour – Vote carried

Charmaine and Denis remain as signing officers

Secretary – Charmaine Bigornia

1st: Nadia Dermit 2nd: Tanya Porcellato Opposed: None Abstained: None Vote carried?  
All in favour – Vote carried

Director-Membership – Nadia Dermit

1st: Tanya Porcellato 2nd: Nadia Santosuosso Opposed: None Abstained: None Vote carried? All in favour – Vote carried

Director-Maintenance – vacant

We will reach out to Roman Dzedziniewics if he would be willing to serve in the Executive for another year.

Director-Web Design

Update: Kate Buczek has accepted to serve in the Executive for another year.

Social Director – Nadia Santosuosso

1st: Nadia Dermit 2nd: Charmaine Bigornia Opposed: None Abstained: None Vote carried? All in favour – Vote carried

All positions were acclaimed.

## **Other**

**Windscreen Removal.** Instead of this Saturday Oct. 29, we will postpone the windscreen removal. Per MOA with City, club courts can be operational between March 15-Nov. 30. With the warm weather, we will be extending the season into middle of November.

Tanya shared Springfield Tennis Club will keep their courts open until mid-November too.

Nadia will update FB. Charmaine to send email to the membership.

Jaroslaw has already called about getting the portalet removed for the season.

The Executive will later pick a day for windscreen removal. An email to the membership asking for assistance in removal will be sent then.

## **10. Meeting Close**

The AGM was adjourned at 7:50.